

**Wilderness Awareness School
Employment Application**

**P.O. Box 219, PMB 137
Duvall, WA 98019
425-788-1301**

Social Security # _____ - _____ - _____

Date: _____

Name: _____
(Last / First / Middle)

Present Address: _____
(No. Street / City / State / Zip)

Until what date may we mail to your present address? _____

How long have you lived at this address? _____

Permanent Address: _____
(if different from above) (No. Street / City / State / Zip)

Telephone: (_____) _____ - _____ (Day)

Telephone: (_____) _____ - _____ (Night) Email Address: _____

Are you 18 years of age or older? Yes No

EMPLOYMENT

Position for which you are applying _____

Desired Salary _____

Applying for: full-time part-time full- or part-time

Days/hours you are available to work: _____ Monday _____ Tuesday _____ Wednesday _____ Thursday
_____ Friday _____ Saturday _____ Sunday

Can you work nights? _____

Are you willing to travel? _____ If yes, what percentage of the time would you be willing to travel? _____

When could you begin work? _____

How Were You Referred To Our Organization? _____

Do You Have Any Relatives Who Are Employed By This Organization? Yes No

Please Specify : _____

Is there any information we would need about your name, or use of another name, for us to be able to check your work record? Yes No

Please Specify : _____

Please list any additional information that relates to your ability to perform the job for which you have applied such as licenses, professional memberships, hobbies, etc.

EDUCATION

Type	Name/Location	Course of Study	# Years Completed	Degree/Diploma
HighSchool	_____	_____	_____	_____
College	_____	_____	_____	_____
Technical	_____	_____	_____	_____

Other related training: _____

EMPLOYMENT RECORD

Please list your Current/most recent job held first:

1) Name of Employer _____ Dates of employment: _____ to _____

Address _____ Phone Number _____

Your job title _____

Name of last supervisor _____

Supervisor's telephone number _____

May we contact your current employer? yes no

Duties, skills, advancements, or promotions related to this position: _____

Reason for leaving _____

2) Name of Employer _____ Dates of employment: _____ to _____

Address _____ Phone Number _____

Your job title _____

Name of last supervisor _____

Supervisor's telephone number _____

May we contact this supervisor ____yes ____no

Duties, skills, advancements, or promotions related to this position: _____

Reason for leaving _____

3) Name of Employer _____ Dates of employment: _____ to _____

Address _____ Phone Number _____

Your job title _____

Name of last supervisor _____

Supervisor's telephone number _____

May we contact this supervisor ____yes ____no

Duties, skills, advancements, or promotions related to this position: _____

Reason for leaving _____

REFERENCES

Please list at least two references, other than relatives or previous employers.

Name _____

Address _____

Phone _____

E-mail address _____

Relationship to you _____

Name _____

Address _____

Phone _____

E-mail address _____

Relationship to you _____

Name _____

Address _____

Phone _____

E-mail address _____

Relationship to you _____

Have you ever been convicted of a felony? ___Yes ___No

If yes, please provide date(s), type of conviction(s), and sentence. _____

If hired, can you provide written evidence that you are authorized to work in the U.S.? ___ Yes ___No

Do you possess a valid U.S. driver's license? ___Yes ___No State _____

APPLICANT'S STATEMENT

I understand that Wilderness Awareness School follows an "employment at will" policy, in that I or Wilderness Awareness School may terminate my employment at any time, or for any reason consistent with applicable state or federal law; this "employment at will" policy cannot be changed verbally or in writing, unless the change is specifically authorized in writing by the chief operating officer of this organization. I understand that this application is not a contract of employment. I understand that federal law prohibits the employment of unauthorized aliens; all persons hired must submit satisfactory proof of employment authorization and identity; failure to submit such proof will result in denial of employment.

I understand that Wilderness Awareness School will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named therein, except my current employer if so noted, to provide any information requested about me and I release them from all liability for damage in providing this information.

I understand Wilderness Awareness School may, as part of its routine screening process, request from a consumer credit reporting agency an investigative consumer report including information as to my credit records and general reputation. Upon written request from me, Wilderness Awareness School will provide me with information concerning the nature and scope of any such report it requests, as required by the Fair Credit Reporting Act.

I understand that if I am hired, my continued employment may be conditioned upon Wilderness Awareness School's receipt of satisfactory reports from the Washington State Patrol and other background checks.

I understand this application will be active for a period of one year; after that time, if I wish to be considered for employment, I must submit a new application.

I certify that all the statements herein are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

Your Signature: _____ Date: _____

Wilderness Awareness School is an equal employment opportunity employer. It is our policy to make employment decisions without regard to race, color, religion, gender, sexual orientation, national origin, citizenship, age, veteran status, or disability. Your opportunity for employment with this organization depends solely on your qualifications.